

**The Shell Nigeria Exploration and Production Company Limited (SNEPCo)
Operator of the Bongo Southwest/Aporo Unit**

**Tender Opportunity: Construction all Risks Insurance Policy for Bongo
Southwest/Aporo Field Development (OMLs 118/132/140)**

Tender Ref: NG02002998 Nipex Tender No – 0200342

1.0 Introduction and Project Outline

Shell Nigeria Exploration and Production Company (SNEPCo) as Operator of the Bongo Southwest/Aporo (BSWA) Unit Area (straddling NNPC OMLs 118/132/140 block boundaries), invites qualified Insurers for the Provision of Construction All Risks (CAR) Insurance coverage for the Bongo Southwest/Aporo (BSWA) Project.

The project is an oil development located about 135 kilometres offshore Nigeria in water depths up to 1400 metres. The development is based on a new hub, with a standalone regional spread-moored FPSO with nameplate oil processing capacity of 225,000 bopd and 2.5 million barrels nominal storage capacity. The subsea network consists of about 82 km of subsea pipe-in-pipe flowlines with 4 production loops, 3 water injection lines, a 16-inch x 98 km gas export line and about 70 km of static and dynamic umbilical's.

The project will be executed in multiple geography locations including a substantial amount in Nigeria. SNEPCO invites submission from reputable Nigerian registered Insurance Companies with 'world class' experience in the provision of insurance services for major Oil and Gas companies.

2.0 Scope of Work

The CAR insurance would cover physical loss and, or damage to the project property, including third party liability risks ocean marine and inland transit risks during construction. The Insurer shall retain a percentage of the risk in Nigeria and re-insure the excess capacity with leading foreign underwriters with At rating by S & P. The Insurer will liaise with the jointly appointed re-insurance Broker for the purpose of re-insurance with foreign Underwriters. The Insurer will also handle claims services, policy documentation, renewals, endorsement etc.

Basic Requirements

Any insurance Company seeking to be selected must satisfy the following conditions:

1. Be a Limited Liability Company registered in Nigeria and licensed by the National Insurance Commission (NAICOM) to transact General Insurance Business.
2. Have a net asset of not less than N3billion as per its last published Accounts for its general business.
3. Have acquired good experience in Oil and Gas insurance business.
4. Have adequate and qualified staff with experience in Oil and Gas Insurance business.
5. Must be in good standing as regards prompt settlement of all claims reported to date.
6. Must be a good corporate citizen of Nigeria that pays its taxes as and when due.

Supporting Documentation

The interested insurer must have the following documents:

1. A certified true copy of the Corporate Affairs Commission (CAC) of the company's Certificate of Incorporation
2. A certified true copy by NAICOM of the Company's License as on Insurer to transact Life and/or general insurance business
3. Current registration with the Department of Petroleum Resources (DPR)
4. Documentation/evidence demonstrating experience in similar Oil and Gas insurance cover that Insurer has provided in the last 3 years (2011 to 2013), including clients' names and dates of cover (please attach copies of participation slips).
5. Provide company profile indicating Nigerian Shareholding, Company's financial details, and published annual Report and Accounts for the past 3 years (2010 to 2012)
6. Evidence of NAICOMs approval of Annual Returns and Accounts for previous underwriting year (2012).
7. A profile of six (6) top management staff of the Company with their qualifications and insurance working experience in Oil and Gas insurance business.
8. Provide evidence of quoted professional staff and training plans, and industrial Training Fund (ITF) levy payments.
9. In case of Joint venture, an attached copy of the Joint Venture agreement and details of the interest of each of the joint Venture partner, the role of each clearly indicated.

10. A signed Declaration by the Chief Executive Officer that the Company has settled oil discharged claims.
11. Company's Tax Clearance certificates for the past three (3) years (2010 to 2012).
12. Company's VAT registration details.
13. Give brief description of re-insurance strategy and provide names of foreign Re-Insurers and principal Brokers (please attach copies of participation slips)
14. Provide relevant information of two (2) contort persons: name, telephone, fax numbers and e-mail address.
15. Current registration with NSITF Board and evidence of payment of monthly Employees compensation levy.
16. Evidence of Group life insurance Compliance certificate for its own employees.
17. Certificate of compliance from the pensions commission (PENCOM)

3.0 Mandatory Requirements

1. To be eligible for this lender exercise, interested contractor ore required to be pre-qualified as essential service vendor in 31432 Non-Life Insurance product/services category A to D in NipeX Joint Qualification System (NJQS) data. All successfully pre-qualified suppliers in this category will receive an Invitation to Technical Tender (ITT).
2. To determine if you are pre-qualified and view the product/service category you are listed for, open www.nipexng.com and access NJQS with your login details, click on continue Joint Qualification Scheme tool, click check my supplier status and then click supplier product group.
3. If you are not listed in a product/service category you are registered with DPR to do business, contact NipeX office at 30, Oyinkan Abayomi Street, Ikoyi, Lagos with your DPR certificate as evidence for verification and necessary update.
4. To initiate the JQS prequalification process, access www.nipexng.com to download the application form, make necessary payments and contact NipeX office for further action.
5. To be eligible, all lenders must comply with the Nigerian Content Requirements in the NipeX system

4.0 Nigerian Content Requirements

- Vendors one to demonstrate strict compliance with the provisions of Nigerian Oil & Gas Industry Content Development Act, 2010 and Insurance Act, 2003 amongst others:
- Demonstrate that entity is a Nigerian registered company as defined in the NOGICO Act 2010 or Nigerian registered company as the contracting entity.
- Using an organogram, provide evidence of what percentage of your key management positions is held by Nigerians and what percentage of the total workforce are Nigerians. Also show overall percentage of work to be performed in Nigeria and those by Nigerian resources relative to total work volume.
- Provide a Nigerian Content Execution Plan detailing description of the roles, work scope, man-hours and responsibilities of all Nigerian companies and personnel that would be involved in executing the work. Also provide details of Nigeria Content focal point or manager.
- State proposed total scope of work to be conducted by Nigerian personnel (whether controlled directly or under subcontract agreements) with names and addresses including evidences of well equipped offices. Attach past experience of such patronage.
- Specific to this work, provide detailed plan for staff training and development according to work scope, (including, number of personnel, name of organization providing such training and evidence of past training record) for Nigerian personnel.
- Location and address of in-country office infrastructure and facility
- In addition to uploading on the NipeX portal, interested insurers should submit same in electronic format (2CO ROMS) to SNIPECo Tender Board Secretary, Shell Nigeria Exploration And Production Company Limited, Bank of industry Building, 23 Marina Lagos by 4.00pm on adverts close date.

5.0 Closing Date

Only Tenderers who are registered in the NJQS product/category; 31432_Non-Life Insurance product/services category A to D as of 24th July 2014 being the adverts close date shall be invited to submit Technical bids

6.0 Additional Information

Please visit NipeX portal at www.nipexng.com for this advert and other information.

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